

Message Text

UNCLASSIFIED

PAGE 01 ROME 11360 141706Z

54

ACTION MMO-04

INFO OCT-01 EUR-12 NEA-10 ISO-00 PER-03 ABF-01 EB-07 /038 W

----- 010287

R 141547Z JUL 76

FM AMEMBASSY ROME

TO SECSTATE WASHDC 8850

INFO AMEMBASSY BEIRUT

UNCLAS ROME 11360

E.O. 11652: N/A

TAGS: APER CIVAIR

SUBJ: SECRETARIAL SUPPORT FOR REGIONAL CIVIL AIR ATTACHE

REF: STATE 162847

1. TRANSFER OF REGIONAL CIVIL AIR ATTACHE MIDDLE EAST/SOUTH ASIA (POSITION NUMBER 22-523-105) FROM BEIRUT TO ROME WILL REQUIRE ASSIGNMENT OF AN ADDITIONAL US SECRETARIAL POSITION TO THIS EMBASSY. THE REGIONAL CIVIL AIR ATTACHE IS COLLOCATED WITH THE FEDERAL AVIATION ADMINISTRATION REGIONAL OFFICE IN THE EMBASSY ANNEX AND, AS SUCH, CANNOT RELY ON ADEQUATE SECRETARIAL SUPPORT FROM THE EMBASSY ECONOMIC SECTION LOCATED IN THE MAIN CHANCERY, AND WHERE TWO US SECRETARIES ARE FULLY OCCUPIED MEETING THE REQUIREMENTS OF THE MINISTER -COUSELOR AND THREE ECONOMIC OFFICERS.

2. SINCE THE REGIONAL CIVIL AIR ATTACHE PERFORMS EXTENSIVE, USUALLY CLASSIFIED, IN-DEPTH TELEGRAPHIC AND AIRGRAM REPORTING COVERING HIS 29-COUNTRY AREA, HE REQUIRES A SECRETARY WHO IS CAPABLE OF TAKING RAPID DICTATION AND TYPING RAPIDLY AND ACCURATELY. ADDITIONALLY, THE REGIONAL CIVIL AIR ATTACHE IS IN CONSTANT TOUCH WITH US AEROSPACE AND HOST COUNTRY AIRLINE AND CIVIL AVIATION GOVERNMENTAL OFFICIALS THROUGHOUT THE AREA, CALLING FOR A TACTFUL, INTELLIGENT AND PLEASANT SECRETARY. THERE ARE NORMAL FILING AND RECORD-KEEPING SECRETARIAL RESPONSIBILITIES, ALONG WITH THE REQUIREMENT TO HANDLE ROUTINE OFFICE MATTERS PARTICULARLY DURING THOSE PERIODS WHEN THE REGIONAL CIVIL AIR ATTACHE IS ENGAGED IN REGIONAL TRAVEL.

3. DURING THE TWENTY YEARS THAT POSITION NUMBER 22-523-105 WAS UNCLASSIFIED

UNCLASSIFIED

PAGE 02 ROME 11360 141706Z

LOCATED IN BEIRUT, THE REGIONAL CIVIL AIR ATTACHE HAS BEEN ASSIGNED

EITHER HIS OWN SECRETARY OR ONE WHOSE TIME WAS DEDICATED A MINIMUM
OF 80 PERCENT TO MEETING HIS JOB REQUIREMENTS.PERHAPS THE SECRETARIAL
POSITION COVERING THIS POSITION IN BEIRUT COULD NOW ALSO BE RELOCATED
TO ROME.BEAUDRY

UNCLASSIFIED

NNN

Message Attributes

Automatic Decaptioning: X
Capture Date: 01 JAN 1994
Channel Indicators: n/a
Current Classification: UNCLASSIFIED
Concepts: n/a
Control Number: n/a
Copy: SINGLE
Draft Date: 14 JUL 1976
Decaption Date: 01 JAN 1960
Decaption Note:
Disposition Action: n/a
Disposition Approved on Date:
Disposition Authority: n/a
Disposition Case Number: n/a
Disposition Comment:
Disposition Date: 01 JAN 1960
Disposition Event:
Disposition History: n/a
Disposition Reason:
Disposition Remarks:
Document Number: 1976ROME11360
Document Source: CORE
Document Unique ID: 00
Drafter: n/a
Enclosure: n/a
Executive Order: N/A
Errors: N/A
Film Number: D760271-0255
From: ROME
Handling Restrictions: n/a
Image Path:
ISecure: 1
Legacy Key: link1976/newtext/t19760759/aaaabzwx.tel
Line Count: 65
Locator: TEXT ON-LINE, ON MICROFILM
Office: ACTION MMO
Original Classification: UNCLASSIFIED
Original Handling Restrictions: n/a
Original Previous Classification: n/a
Original Previous Handling Restrictions: n/a
Page Count: 2
Previous Channel Indicators: n/a
Previous Classification: n/a
Previous Handling Restrictions: n/a
Reference: 76 STATE 162847
Review Action: RELEASED, APPROVED
Review Authority: schaeafj
Review Comment: n/a
Review Content Flags:
Review Date: 05 APR 2004
Review Event:
Review Exemptions: n/a
Review History: RELEASED <05 APR 2004 by ThomasVJ>; APPROVED <28 SEP 2004 by schaeafj>
Review Markings:

Margaret P. Grafeld
Declassified/Released
US Department of State
EO Systematic Review
04 MAY 2006

Review Media Identifier:
Review Referrals: n/a
Review Release Date: n/a
Review Release Event: n/a
Review Transfer Date:
Review Withdrawn Fields: n/a
Secure: OPEN
Status: NATIVE
Subject: SECRETARIAL SUPPORT FOR REGIONAL CIVIL AIR ATTACHE
TAGS: APER, US, IT
To: STATE
Type: TE
Markings: Margaret P. Grafeld Declassified/Released US Department of State EO Systematic Review 04 MAY 2006